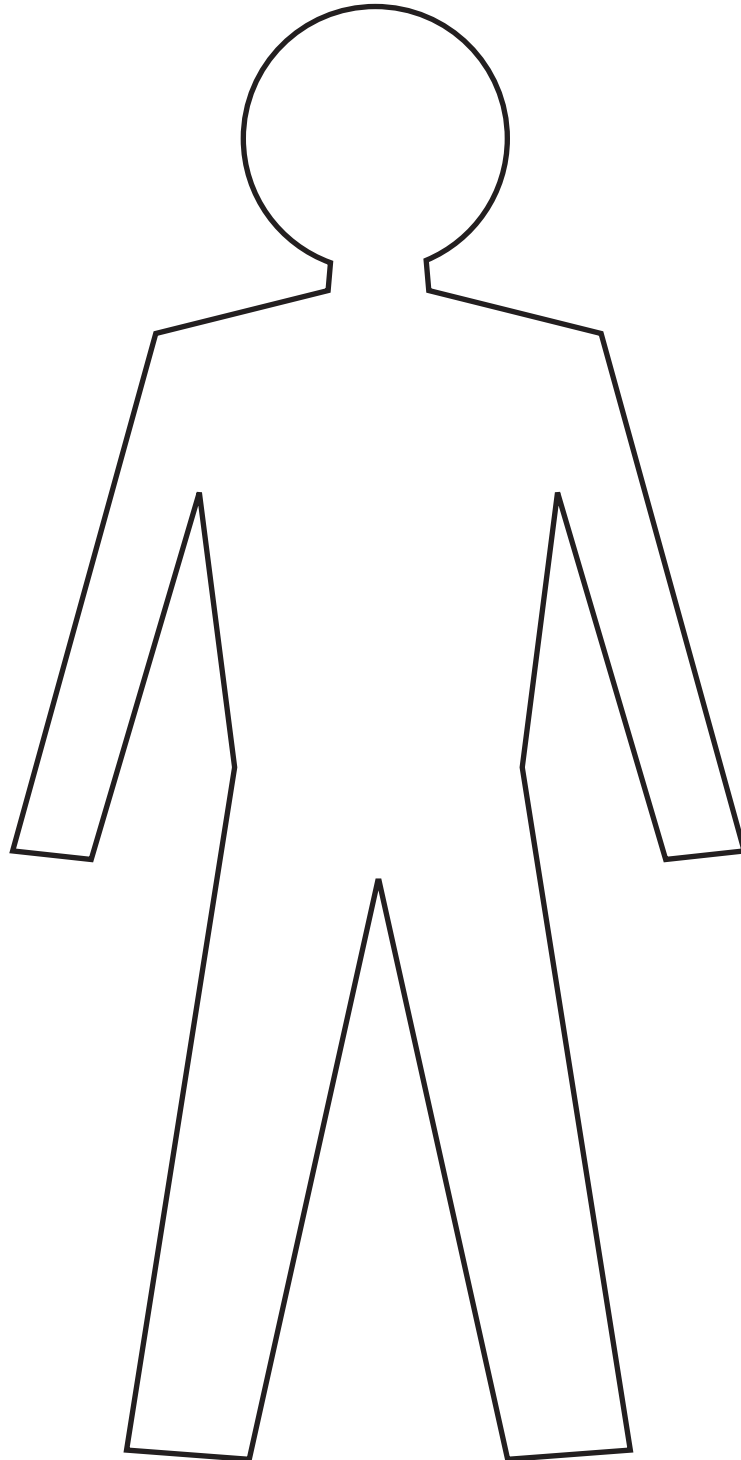


Name \_\_\_\_\_ Date \_\_\_\_\_

## OUTLINE OF A FIGURE

Use the outline below to create your figure. How would you dress for your job? Be sure to draw details such as hair, facial features, clothing, jewelry, and so on. What tools might you use on the job?



Name \_\_\_\_\_ Date \_\_\_\_\_

## INVENTOR PROFILE

1. Name: \_\_\_\_\_ Age: \_\_\_\_\_

2. Education: \_\_\_\_\_

3. Previous jobs: \_\_\_\_\_

\_\_\_\_\_

4. People skills: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

5. Specialized skills that will help you on the job:

\_\_\_\_\_

\_\_\_\_\_

6. Why do you want to work for the toy company?

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

7. Interesting life events that have helped you become an inventor:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Name \_\_\_\_\_ Date \_\_\_\_\_

**SELF-ASSESSMENT: SOCIAL SKILLS**

Social skills are an important part of working for a company. Use the chart below to rate your group skills.

**EPISODE:** \_\_\_\_\_

Describe the group situation or event: \_\_\_\_\_

Group Skills	I need to work on this.	I did this some of the time.	I did this most of the time.
I was positive and respectful.			
I was a good listener.			
I encouraged others to participate.			
I did my fair share of the work.			
I worked to solve conflicts in the group.			

One thing our group did well together:

\_\_\_\_\_

One thing our group needs to work on:

\_\_\_\_\_

One thing I did well:

\_\_\_\_\_

One thing I could do better:

\_\_\_\_\_

Name \_\_\_\_\_ Date \_\_\_\_\_

**MEMO FROM THE COMPANY PRESIDENT**

Date: \_\_\_\_\_

To: Employees of \_\_\_\_\_ Toy Company

From: Company President

Re: Plans to Move Overseas

As company president, I want to thank you for your many years of service to our company. We are known as a company that produces first-class toys for children. We have a reputation for high-quality toys, and we have established our company as a leader in the toy industry.

Unfortunately, I have sad news to bring you. Our company profits are down, and I have decided that, in order to save the company, I must make major changes. Therefore, I have decided to move the company to \_\_\_\_\_. Labor and materials costs are much cheaper there. In order for the company to stay in business, I must make this change as soon as possible. At the end of the month, we will be closing the company and moving.

I want to thank each of you for your hard work and commitment to quality products. It saddens me to make this decision because I know the hardship that it will cause you.

Name \_\_\_\_\_ Date \_\_\_\_\_

**TOY FAIR INVITATION**

You are  
invited to

*The Annual Toy Fair*

on \_\_\_\_\_  
(Date)

As you know, each year the Toy Fair gives toy companies from around the world an opportunity to display their products in one place. Then companies that sell toys can see which toys they would like to carry in their stores to offer their customers.

You can bring your toys, a poster to explain them, and any other materials you will need to attract buyers during the Toy Fair.

This year's Toy Fair will be held in \_\_\_\_\_.  
(Location)  
Please bring your toy and your poster to the convention hall one hour before the Toy Fair begins.

We look forward to seeing you there with all the new, exciting toys you've created!